



Minutes of the Cowes Town Council **Projects Committee Meeting** held in the Dining Room, Northwood House, Cowes on **Tuesday 08 September 2026** at 6.15pm

Present: Councillors Moore (Chair), Ellis, Paler, Peacey Wilcox and Southwell.

In attendance: Sarah Preston, Communications and Funding Manager and David Gordon, Facilities and Town Manager

755. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Nicholson and White.

756. DECLARATIONS OF INTEREST

No declarations of interest were received.

757. MINUTES

RESOLVED

That the Minutes of the Projects Committee meeting held on 11 August 2026 be taken as read and approved as a correct record and signed by the Chairman.

758. UPDATE ON MAJOR PROJECTS AS RECORDED IN THE PROJECTS LOG

a) **Cowes High Street Improvements**

i. **Sainsburys Area Renovation**

The Facilities Manager confirmed that the S115 licence is in place and Island Roads has yet to confirm a date for removing the existing street furniture. The Facilities Manager will liaise with the Town Architect to answer Island Road questions to allow a quote to be provided. The Facilities Manager also confirmed payment for the street planters has been requested from the supplier. The following was agreed:

ACTIONS

- To obtain a quote from Island Roads to remove old street furniture – **Facilities Manager**.
- To arrange supplier payment for the street planters – **Facilities Manager**.

ii. **BT Street Hubs**

The Facilities Manager updated that further discussions with BT are to be held and that an assessment is being made to see if there is a link to the IWC proposed project to fully renovate The Cut area using existing S.106 monies held by CTC. After discussions, the following was agreed:

ACTION

- Arrange for an IWC representative to present The Cut proposal at the next full Town Council meeting – **Facilities Manager**.



b) **Public Conveniences Working Group**

i. **The Parade Public Conveniences**

The Facilities Manager updated on discussions from the Working Group and confirmed all works completed and that the new facilities were opened to the public on 30-Aug-2026 in time for Cowes 200. After a site review, the following was agreed:

ACTIONS

- To install additional public litter bins – **Facilities Manager**.
- To arrange for Councillor feedback about the new facilities – **Town Clerk**.

ii. **The Cut Public Conveniences**

The Facilities Manager updated on discussions from the Working Group and after discussions, the following was agreed:

ACTION

- To discuss with the Finance Committee a proposal for a £60k expenditure request to be submitted to full Town Council for approval to update The Cut public conveniences – **Facilities Manager**.

759. UPDATE ON MINOR PROJECTS AS RECORDED IN THE PROJECTS LOG

a) **Street Furniture**

The following are being managed:

ACTIONS

- To investigate the costs and permissions to install the flagpoles on The Parade – **Facilities Manager**.
- To investigate the costs and permissions to install seating in The Cut – **Facilities Manager**.

b) **Cowes Armada Board**

No update.

c) **Permanent Flagpole in Northwood Park**

The Facilities Manager confirmed the additional information requested by NWH Charitable Trust has been provided. Following discussions, it was:

RECOMMENDED

That Cowes Town Council approves a final budget of £3k for the installation.

And

ACTION

- To apply for IWC Planning permission for the installation – **Facilities Manager**.



760. UPDATE ON CURRENT RISKS-ISSUES AND COMPLAINTS-COMPLIMENTS REGISTERS

a) Risks and Issues Register

No risks or issues were reported as requiring immediate action or decision.

b) Complaints and Compliments Register

One complaint was received by Councillor Ellis regarding the condition of The Cut toilets. Some positive public feedback was reported as being received by the Office in relation to closing CTC Public Conveniences overnight to prevent continued vandalism (The Cut remains open 24x7).

761. NEW PROJECT PROPOSALS

No new projects were proposed.

762. ITEMS FOR INCLUSION ON FUTURE AGENDAS

- Replacement of the Town Defibrillators.
- Identification and management of Town warm spaces.

The proceedings terminated at 7.47pm

CHAIR